

Staying COVID-19 secure in 2020

We confirm we have complied with the government's guidance on managing the risk of COVID-19

FIVE STEPS TO WORKING SAFER TOGETHER



We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here.



We have **cleaning, handwashing and hygiene procedures** in line with guidance.



We have taken all reasonable steps to **help people work from home**.



We have taken all reasonable steps to **maintain a 2m distance** in the workplace.



Where people cannot be 2m apart, we have done everything practical to **manage transmission risk**.

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(or the Health and Safety Executive at www.hse.gov.uk or 0300 003 1647)

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